

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 16 April 1953

FROM : Chief, Orientation and Briefing Division

25 YEAR RE-REVIEW

SUBJECT: Report for Week 9 April - 15 April 1953

I. INDOCTRINATION

1. On Monday, 14 April, 58 persons attended the Indoctrination Program. This group was composed of 52 new persons and 6 Air Force personnel who were:

<u>Name</u>	<u>Title</u>
Col. John J. Morrow	Deputy Director, Estimates
Mr. R. E. Beerstecher	Intelligence Analyst
Mrs. M. J. Bolman	Intelligence Analyst
Lt. Col. P. M. Childress	Deputy Director, Estimates (office of)
Maj. J. N. Davis	Estimates Office
Mr. B. R. Guest	Intelligence Analyst

2. Following such splendid groups of the past few weeks, these persons were conspicuously of a lower caliber. The 52 were composed of 34 males and 18 females.

3. The Air Force officers, in mingling with [] expressed themselves as full of gratitude at our Agency hospitality and expressed the view that we were not so bad when we were known more intimately. This is quite significant in view of the many periods of unhealthy tension between officers of CIA and the Directorate of Air Intelligence and is a most healthy by-product of having these persons attend our Indoctrination Program.

ORIENTATION

1. Mr. Abbot Smith, the latest appointee to the Board of National Estimates, came to our office to discuss his ideas regarding his participation in the Tenth Orientation Course. He also looked over the visual aid which will be used during his appearance and was pleased with its adaptability for his purpose.
2. Tomorrow, 17 April, Col. Shef Edwards, Director of Security, and Mr. Edward [] Chairman, Publications Board, OCI, are scheduled to come to our office to arrange for insertion of their material in the printed program, and to examine in detail the visual aids.
3. Through [] we have received official word that Mr. C. D. Jackson, Special Assistant to the President, will speak at the Tenth Orientation Course. The bibliography material on Mr. Jackson has already been received through the cooperation of []
4. [] has done a most efficient task in assigning allocations of space to all offices of the Agency for attendance at the Tenth Orientation Course. Some of the offices have already begun to make specific requests for increases. All of this work was done through the TLO'S or their official designees.

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5. Upon his return to Washington, Mr. Otto Guthe, Assistant Director for Research and Reports, spoke to the Chief, Orientation and Briefing Division, about his desire that the Economic Panel at the forthcoming course be of the very best brand. He is therefore working on ideas for a visual aid which will be made for him by his own Graphics Division.

6. Three members of the Graphics Division, ORR, were here to examine our visual aids, and most of these have been sent to Graphics for polishing, revamping, or changing as may be necessary.

III. SPECIAL

1. [] Chief, Programs Division, OTR, made arrangements with the Chief, Orientation and Briefing Division, to conduct a special course for the Foreign Service Institute on 21 April from 1400-1600 hours.

2. Confirmation has been received on the special lecture to be presented by the Chief, Orientation and Briefing Division, at the Fleet Marine Force, Norfolk, Virginia, on 15 May.

3. On Tuesday evening, 14 April, from 2000 to 2215 hours, the Chief, Orientation and Briefing Division, addressed the Potomac River Naval Command Reserve Corps at the Naval Observatory. This was in keeping with a formal request approved by the DTR.

4. In keeping with the request of the DCI and formal approval, the Chief, Orientation and Briefing Division, will address the faculty and student body of Fordham University next Wednesday, 22 April. The Personnel Procurement Office and the Office of Operations have been notified of this engagement.

5. [] Chief, Programs Division, discussed the proposed personnel of the Agency to participate at the next Strategic Intelligence School course.

6. More and more requests of incidental but demanding characteristics are being made on our time, energy and efforts to assist offices of the Agency which are using our facilities in the Orientations Room for various types of programs.

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1cc: Chief, Plans and Policy Staff, OTR

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